

THE GEORGE WASHINGTON UNIVERSITY
Washington, D.C.
20052

MINUTES OF A REGULAR MEETING
OF THE FACULTY SENATE HELD
ON JANUARY 21, 1983, IN LISNER HALL
ROOM 603

1 The meeting was called to order by President Elliott at 2:15 p.m.

Present: President Elliott, Acting Registrar Grimm, Parliamentarian Cheh, Claeyssens, Eldridge, Elgart, Frey, Griffith, Gross, Herber, Kelly, Levy, Mazzeo, Morgan, Park, Robinson, Sachlis, Schiff, G. Smith, L. Solomon, Steiner, Stewart, and Ziolkowski

Absent: Provost Bright, Barron, Birnbaum, Burns, Castleberry, Chandler, Greene, Helgert, Kramer, Liebowitz, Linton, Loeser, Sapin, B. Smith, H. Solomon

Dr. Elliott said he wished to welcome Mrs. Mary Okpewho of the University of Ibadan, Nigeria, who was attending the meeting as a visitor.

2 The minutes of the regular meeting of December 10, 1982, were approved as distributed.

3 On behalf of the Committee on Educational Policy, Professor Schiff moved the adoption of Resolution (82/5), "A Resolution to Continue Publication of the GW Forum," and the motion was seconded. Professor Schiff said he thought that the additional information distributed to Senate members today would explain the committee's recommendation for continuing the GW Forum, but if there were any questions, he would be happy to respond in more detail. Several questions were asked concerning the frequency of publication, the total number distributed, and the cost of publication. Professor Schiff explained that the GW Forum was published twice a year and 3,500 copies per issue were printed with an annual budget of \$10,500. Noting that the resolution recommended an increase in the budget for the GW Forum, Professor Griffith asked what kind of increase was suggested by the committee. Professor Schiff said he could not suggest a specific increase, but whatever was necessary to accomplish at least two things: (1) to give some sort of nominal financial support to the contributors and to the editors, and (2) to enable the Board of Editors to increase the number of copies printed. Right now, he said, it was impossible to send issues to alumni in large numbers; copies were mailed by request only, and Professor Schiff said the committee thought it was a very worthwhile effort to have the GW Forum distributed more extensively than it now is to increase publicity. Professor Morgan, noting that he regarded the GW Forum as a very nice publication, asked where the current distribution of the Forum on the campus was made. Professor Claeyssens replied that the Forum was distributed to each faculty departmental office, to some administrative offices, to all three campus libraries, to the Bookstore, to the Information Desk at the Marvin Center, and, at the end of the year, to the dorms. About 150 copies were sent to university libraries throughout the country upon request only. He noted that the Admissions Office also uses a fair number of them to send to prospective students. He said the points of distribution were rather selective so that copies would be available to interested readers and not just thrown away. He said that insofar as alumni were concerned, copies were mailed upon request, and there were at least

40 or 50 alumni who have asked to receive copies. There has been some discussion with the Alumni Office from time to time, he said, about the possibility of the Alumni Office supplying funds for printing an additional 1,000 copies for distribution to alumni. Professor Griffith said he thought the GW Forum made a worthwhile contribution and he supported an increase in its budget for compensating the editors; however, he said he was less enthusiastic about compensating contributors because of the enormous bookkeeping problem involved. Professor Eldridge commented that he thought this would be a fairly nice and simple way to recognize alumni contributors. The question was called, the motion put, and Resolution 82/5 was adopted. (Resolution 82/5 is attached.)

4 No resolutions were introduced under Introduction of Resolutions.

5 (a) Professor Morgan, on behalf of the Executive Committee, made a brief report. He reminded members that the time between this and the next Senate meeting was very short and that if the chairmen had any business to bring before the Executive Committee, they should do so before Monday, January 31st, the date of the next Executive Committee's meeting. He noted that the agenda for the February 11th Senate meeting would include Senate committee service forms to be filled out by faculty members, indicating their preferences for membership on Senate committees. He encouraged faculty members to return these forms as soon as possible because the Executive Committee relies upon this information to determine the constitution of Senate committees. He reported that there was one on-going grievance presently in the hearing stage and one non-concurrence issue to be considered. Insofar as his report as a Special Committee-of-One on grievance procedures was concerned, Professor Morgan indicated that this would be presented to the Executive Committee prior to the next meeting of the Senate.

Professor Morgan then requested that the information distributed to Senate members today in the form of a communication from Mr. Hurwitz, Bookstore Manager, together with attachment entitled "Copying Rules Based on Federal Copyright Laws," be entered into the record of the minutes, and that the same be distributed with the minutes so that the general faculty will have this information before them. Mistakes, in this area, he said, could be very costly to the faculty, individually, as well as to the University. (Memorandum dated January 11, 1983, from Mr. Hurwitz to Professor Morgan, with attachment entitled "Copying Rules Based on the Federal Copyright Laws" is attached and made a part of these minutes.)

(b) Professor Ziolkowski, Chairman of the Research Committee, reported that the committee has made plans to go forward with the Second Annual Exhibit of Faculty Publications in September in cooperation with the Gelman Library. A letter would be sent to faculty inviting their participation in this exhibit. Another project the committee was working on was a proposed "Bibliography of Faculty Publications." He said this idea was discussed with Dr. Elliott who responded favorably. A resolution has been prepared in this regard, and Professor Ziolkowski said he hoped to have it ready for presentation to the Senate at its next meeting.

Professor Steiner, Chairman of the Physical Facilities Committee, reported that the committee, in conjunction with the Treasurer's Office, will be providing information for publication in the GW Report at the beginning of the spring and fall semesters each year, concerning current campus construction and future projects so that the entire University community will be informed of this kind of activity.

6 Under Brief Statements, Professor Frey mentioned that on a recent trip to Paris he spoke with Peter Hill who sent his greetings to everyone. While in Paris Professor Frey said that he read about GW in an article published in the prestigious

Le Monde newspaper reporting how the former Vice President of the United States had to return money to the State of Maryland because of action taken by GW law students. He remarked that perhaps GW was really becoming an 'international' university.

Professor Griffith said he wished to comment on some things having to do with the Registrar's Office. First of all, he noted that for the second year in a row, the Registrar has changed the date when grades are due, having moved it up by a day and a half. In a memorandum dated July 23, 1982, to faculty and staff, the Registrar announced that the deadline for grades would be noon on December 29th; when the grade sheets were actually sent around, the date had been mysteriously moved up to noon on December 27th. Professor Griffith said that this may not seem like a big problem, but it certainly was to graduate students who had been given until the later date to submit their papers for graduate seminars. Since the Registrar contacts faculty to let them know they are late in getting their grades in, he thought the Registrar should be aware of the fact that faculty notice when he moves the deadline date up by a couple of days. The second matter, he said, concerned the Scheduling Office and the rising level of formal requirements which have to be met in order to schedule a class for a review session during the Reading Period. There is often not a lot of turn-around time between finding out when the students can meet and then getting word back to them as to where the meeting will be held, and having to go to Rice Hall to have a piece of paper stamped and approved before one can get a scheduled classroom appeared to him to be a level of bureaucracy that could be dispensed with.

At the last Senate meeting, Professor Morgan recalled he announced that the Senate had received a challenge from GWUSA to engage in a friendly contest at the Smith Center. Since that time, he said, only two members of the Senate, President Elliott and Professor Stewart, have indicated to him their willingness to compete in this activity. He said that if he didn't have any more volunteers by February 1st, he would be forced to report to the President of GWUSA that the Senate members considered themselves too old to participate.

7 The meeting was adjourned by the President upon motion made and seconded at 2:35 p.m.



Theodore H. Grimm, Jr.
Acting Secretary

A RESOLUTION TO CONTINUE PUBLICATION OF THE GW FORUM (82/5)

WHEREAS, the Educational Policy Committee, as required by Senate Resolution 78/1 of April 14, 1978, has reviewed the work of the GW Forum; and

WHEREAS, the GW Forum, under the direction of a dedicated and talented Board of Editors, has proved itself a useful and stimulating journal for the discussion of ideas and opinions about education in general, and this University in particular; NOW, THEREFORE

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY

That it recommends the continued publication of the GW Forum, and further recommends that consideration be given to the following; namely, that

- (a) the budget for the GW Forum be increased to (1) meet the effects of inflation upon production costs, (2) enable the Board of Editors to increase publicity or in some other way make the entire University community more aware of the purpose and value of this publication and (3) financially compensate the editors and contributors for their time and efforts; and
- (b) the Board of Editors consider publishing a greater variety of topics per issue in order to broaden the appeal of the GW Forum to potential readers.

December 7, 1982
Committee on Educational Policy

Adopted January 21, 1983



THE
GEORGE
WASHINGTON
UNIVERSITY

Washington, D.C. 20052 / Bookstore / (202) 676-6870 - 6871

January 11, 1983

To: John A. Morgan, Chairman of Faculty Senate Executive Committee

From: M. Hurwitz, General Manager, G.W.U. Bookstore

Recently a suit was filed in a U.S. district court in New York for Copyright infringement by 10 publishers against New York University, 9 professors and a photo-copying shop. (Chronicle of Higher Education, Jan. 5, 1983) This is the first case in which professors have been involved.

Faculty and staff could better understand the copying rules if they read the attached "Copying Rules bases on the Federal Copyright laws". This was issued by the National Association of College Stores in March, 1977 and was distributed to the faculty and staff of The George Washington University at that time. There have been no changes in these rules since that date and all cases to date have been settle out of court or have been decided in favor of the publishers.

It is my feeling that the Faculty Senate should call attention to this information so The George Washington University does not become involved in any possible lengthy and costly court actions that could be brought by publishers.

P.S. Permission has been granted by NACS to reproduce these rules if needed.

c.c. Mr. Munt
File
Attachment

COPYING RULES

BASED ON THE FEDERAL COPYRIGHT LAWS

Single Copying

A single copy may be made of any of the following for use in scholarly research, class work, teaching or preparation thereof, or for any similar noncommercial use . . .

A chapter from a book.

An article from a periodical or a newspaper.

A short story, short essay or short poem, whether or not from a collective work.

A chart, graph, diagram, drawing, cartoon or picture from a book, periodical or newspaper.

Multiple Copies For Classroom Use

Multiple copies—not to exceed in any event more than one copy per pupil in a course—may be made by or for a teacher giving the course for classroom use or discussion, provided that . . .

The copying meets the tests of brevity and spontaneity as defined below, and

Meets the cumulative effect test as defined below, and

Each copy includes a notice of copyright.

Definitions

"Brevity"

Poetry . . .

A complete poem of less than 250 words and printed on not more than two pages, or

From a longer poem, an excerpt of not more than 250 words.

Prose . . .

Either a complete article, story or essay of less than 2,500 words, or

An excerpt from any prose work of not less than 1,000 words or 10% of the work, whichever is less, but in any event a minimum of 500 words.

Each of the numerical limits stated above may be expanded to permit the completion of an unfinished line of a poem or of an unfinished prose paragraph.

Illustration . . .

One chart, graph, diagram, drawing, cartoon or picture per book or per periodical issue.

Special works . . .

Certain works in poetry, prose or in "poetic prose" which often combine language with illustrations and which are intended sometimes for children and at other times for a more general audience fall short of 2,500 words in their entirety. Such "special works" may not be reproduced in their entirety. However, an excerpt comprising not more than two of the published pages of such special work and containing not more than 10% of the words found in the text thereof may be reproduced.

Spontaneity . . .

The copying is at the instance and inspiration of the individual teacher, and

The inspiration and decision to use the work and the moment of its use for maximum teaching effectiveness are so close in time that it would be unreasonable to expect a timely reply to a request for permission.

This material has been prepared expressly for the National Association of College Stores by Counsel . . . Arent, Fox, Kintner, Plotkin & Kahn of Washington District of Columbia.

Reprinted from
The College Store Journal
February/March 1977
Copyright 1977 by the
National Association of
College Stores
Oberlin, Ohio

Cumulative Effect . . .

The copying of the material is for only one course in the school in which the copies are made.

Not more than one short poem, article, story, essay or two excerpts may be copied from the same author, nor more than three from the same collective work or periodical volume during one class term.

There shall not be more than nine instances of such multiple copying for one course during one class term.

The limitations stated above shall not apply to current news periodicals and newspapers and current news sections of other periodicals.

Prohibitions As To The Preceding

Notwithstanding any of the preceding, the following shall be prohibited.

Copying shall not be used to create or to replace or substitute for anthologies, compilations or collective works. Such replacement or substitution may occur whether copies of various works or excerpts therefrom are accumulated or reproduced and used separately.

There shall be no copying of or from works intended to be

"consumable" in the course of study or of teaching. These include workbooks, exercises, standardized tests and test booklets and answer sheets and like consumable material.

Copying shall not substitute for the purchase of books, publishers' reprints or periodicals.

Copying shall not be directed by higher authority

Copying shall not be repeated with respect to the same item by the same teacher from term to term.

THE GEORGE WASHINGTON UNIVERSITY
Washington, D. C.

The Faculty Senate

January 10, 1983

The Faculty Senate will meet on Friday, January 21, 1983, at 2:10 p.m. in the Faculty Conference Room, Lisner Hall 603.

AGENDA

1. Call to order
2. Minutes of the regular meeting of December 10, 1982
3. Resolutions:

A RESOLUTION TO CONTINUE PUBLICATION OF THE GW FORUM (82/5); Educational Policy Committee, Professor Stefan O. Schiff, Chairman (resolution attached)

4. Introduction of Resolutions
5. General Business:
 - (a) Report of the Executive Committee: Professor John A. Morgan, Jr., Chairman
 - (b) Interim Reports of Senate Standing Committees
6. Brief Statements
7. Adjournment



Theodore H. Grimm, Jr.
Acting Secretary

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December 7, 1982
Committee on Educational Policy

ADMINISTRATIVE STANDING COMMITTEES

THE GEORGE WASHINGTON UNIVERSITY
Washington, D. C.

February, 1983

TO: Members of the University Faculty Assembly
FROM: John A. Morgan, Jr., Chairman, Faculty Senate Executive Committee
SUBJECT: Appointments to Administrative Standing & Special Committees for
the Year 1983-84

At its April and May meetings the Faculty Senate will recommend faculty for presidential appointment to membership on certain Administrative Standing Committees listed below. When the Executive Committee meets in March, it will draw up a list of faculty nominees for approval by the Senate.

If you are interested in volunteering your services--and I urge you to give the matter serious consideration--please indicate your preference and return this form to: FACULTY SENATE OFFICE, RICE HALL, #403B, no later than March 1, 1983.

Advisory Committee for the Charles E. Smith Center for Physical Education and Athletics	GW Forum
Committee on the Judicial System	Marvin Center Governing Board
Committee on Sponsored Research	Marvin Center Program Board
Committee on University Bookstore	Panel for Student Grievance Review Committees
Committee on University Parking	Presidential Appeals Board
	Student-Faculty Committee on Appeals

Name _____ Department _____ Rank _____

I should like to serve on an Administrative Committee within the time limitation noted below. I prefer service on one of the following committees:

(1st Choice) _____
(2nd Choice) _____
(3rd Choice) _____

I will be available for committee work during the regular academic year _____

I will also be available for committee work during at least one of the summer sessions _____

I prefer not to serve during 1983-84 _____

FACULTY SENATE STANDING COMMITTEES

THE GEORGE WASHINGTON UNIVERSITY
Washington, D. C.

February, 1983

TO: Members of the University Faculty Assembly

FROM: John A. Morgan, Jr., Chairman, Faculty Senate Executive Committee

SUBJECT: Call for Nominees for Election to Faculty Senate Standing Committees,
1983-84 Session

In April, the newly-elected and incumbent Executive Committees of the Faculty Senate will meet jointly "to nominate the members and chairmen of the standing committees and special committees" of the Faculty Senate for the year, 1983-84.

I urge all colleagues seriously to consider volunteering their service to one of the following Senate Committees during the forthcoming year. Please keep in mind that in the interest of "continuity" in committee membership, the Senate recently amended its Bylaws to read: "... elected members [should] consider it an obligation to stand for re-election to the same committee at least once."

Administrative Matters as They Affect the Faculty	Library
Admissions and Advanced Standing	Physical Facilities
Alumni Affairs (Provisional)	Professional Ethics and Academic Freedom
Appointment, Salary and Promotion Policies	Public Ceremonies
(including Fringe Benefits)	Research
Athletics	Student Financial Aid
Educational Policy	University Development and Resources
Fiscal Planning and Budgeting	University and Urban Affairs
Grievance Committee (3-year term)	Joint Committee of Faculty and Students

Name _____ Department _____ Rank _____

Presently serving on the Senate Committee on: _____

I should like to serve on a Senate Committee in the following order of preference:

(1st Choice) _____

(2nd Choice) _____

(3rd Choice) _____

I will be available for committee work during the regular academic year _____

I will also be available for committee work during at least one summer session _____

I prefer not to serve during 1983-84 _____

PLEASE RETURN TO: FACULTY SENATE OFFICE, RICE HALL, #403B, NO LATER THAN March 31, 1983.